



To: NM MESA Advisors
From: Anita Gonzales, NM MESA Program Coordinator
Re: NM MESA STEM E Curriculum Training
Date: May 2, 2014

It is my pleasure to provide you with information regarding the *NM MESA STEM E Curriculum Training, June 3-4, 2014 at the Embassy Suites Albuquerque.*

WHAT IS THE STEM E CURRICULUM TRAINING?

NM MESA has developed an interdisciplinary high school level curriculum. The curriculum is designed to take a holistic approach to teaching about all of the major disciplines of science with significant math and engineering components built into the curriculum. In addition to the New Mexico State Science Standards and the Next Generation Science Standards (NGSS), the Common Core State Standards for Reading and Writing in Technical Subjects (CCSS) have been written into the curriculum as well as following a format based on templates created by the Literacy Design Collaborative. The curriculum will also provide opportunities to apply math and science concepts to competitions and group projects.

The curriculum is intended for use in MESA classes and can be adapted to MESA programs for use in all years of high school. There are adaptations for the middle school classroom, but as the curriculum is intended for high school use, high school advisors will be accepted first with middle school advisors being accepted after registration has closed to fill any remaining spots. Only 60 teachers will be selected to attend the training. Selection will happen on a first registered basis. The New Mexico Public Education Department, Math and Science Bureau (PEDMSB) has partnered with NM MESA to provide the training. Because of the partnership, stipend support is limited to teachers who align with requirements for the sponsoring bureau. All attendees are required to attend all portions of the training.

WHAT NM MESA WILL PROVIDE:

- Lodging (as needed and approved) for advisors traveling to the training. Advisors will be housed (2) per room. Private rooms are available upon request at a fee of \$60/room night. Failure to submit fee by deadline will result in advisor being placed in a shared room.
 - June 2 Lodging-Provided to teachers traveling more than 2 ½ hours.
 - June 3 Lodging-Provided to teachers traveling more than ½ hour.
- Stipend. All teachers will fall into 2 categories of stipends dependent on certification.
 - PEDMSB: Secondary License with a STEM area, Computer, or Technology area endorsement. This category also includes Special Education, Middle School, or Elementary level Certification.
 - Will receive a \$500 stipend payable from the REC.
 - Mileage will not be paid as it is expected to be in the provided stipend.
 - NM MESA: This category includes all other attendees.
 - Will receive mileage and a \$50 attendance stipend. Not to exceed \$500.
 - Mileage reimbursement at \$.56/mile at a maximum of 1 vehicle per program (unless pre-approved). Carpooling and school vehicle use is encouraged.
- Training supplies as needed.

SAMPLE OF WHAT NM MESA DOES NOT PROVIDE:

- Meal costs
- Additional lodging costs

- Any other costs associated with attendance

REGISTRATION PROCESS:

- Register at the following link: <http://www.cvent.com/d/q4qx8k>
- Registration link is also available on the NM MESA Event Website: <http://www.nmmesa.org> (Events, Curriculum Training). This event site will provide all needed information and updates for attendance.
- On Line Registration will collect all teacher information and lodging information.
- Upon completion of registration you will be emailed a registration from the Cvent system. This confirmation will include a link to the stipend application. ALL attendees are required to complete the application regardless of certification. The MESA stipend will only be given to attendees not approved from PEDMSB for their stipend. To complete this you will need:
 - Personal information and License Information (Type, Endorsement, Number, and Expiration). This confirmation (and the website) will include a link to a W9 form. ALL attendees are required to complete one and submit to NM MESA to receive any stipend. This can be submitted in advance (to Anita Gonzales) or upon arrival to training.
- Registration opens **May 6, 2014** and will have a final deadline for registration, modification, or cancellation of **May 19, 2014 at 8AM**. All lodging fees need to be submitted by May 23, 2014 and are NON-REFUNDABLE.

GENERAL AGENDA: (More detailed agenda available on the event website)

Location:

Embassy Suites Albuquerque
1000 Woodward Place NE
Albuquerque, New Mexico 87102
Sierra Ballrooms II-III

Tuesday, June 3, 2014:

9:30 AM	Registration
10:00 AM	Sessions Begin
12:30 PM	Lunch Break-On Own
2:00 PM	Sessions Continue
6:00 PM	Closing Remarks and Dismissal

Wednesday, June 4, 2014:

8:00 AM	Sessions Begin
11:45 AM	Lunch Break-On Own
1:15 PM	Sessions Continue
4:15 PM	Closing Remarks and Dismissal

*Any Additional Questions on any Information in this Memo Please Contact Anita Gonzales:
(505) 454-3027 or (866) 614-2487
anita@nmmesa.org*