



**To: NM MESA Advisors**  
**From: Anita Gonzales, NM MESA Deputy Director**  
**Re: Professional Development Conference Registration**  
**Date: July 9, 2024**

It is my pleasure to provide you with information regarding our upcoming *NM MESA Professional Development Conference, August 29-30, 2024, at the Embassy Suites Albuquerque.*

All advisors are highly encouraged to attend this important two-day conference. It allows you to renew acquaintances and provides valuable training and resources to take back to the classroom. We are offering exciting workshops and there is something for everyone. Please take a moment to review the enclosed information and fill out and complete your registration as directed. We hope to see all of you at this year's Professional Development Conference. If you have any questions or concerns, please contact your Regional Coordinator.

**WHAT IS THE PROFESSIONAL DEVELOPMENT CONFERENCE (PDC):**

PDC is a development conference designed to provide our NM MESA advisors with tools and strategies to implement a successful NM MESA program. Besides professional development workshops, this conference is an annual meeting for our advisors where important NM MESA information will be relayed such as competition information, regional advisor meetings, MESA updates, and more! All attendees must be advisors at current NM MESA programs.

**WHAT NM MESA WILL PROVIDE:**

- Mileage reimbursement at \$.67/mile at a maximum of 1 vehicle per program (unless pre-approved). Carpooling and school vehicle use is encouraged.
- Lodging (as needed and approved) for:
  - Night 1 (August 28): New Advisors attending New Advisor Training traveling more than (1) hour away or Veteran Advisors traveling more than (3) hours.
  - Night 2 (August 29): Advisors traveling more than (1/2) hour to the Conference.
  - Advisors will be housed (2) per room at no cost.
  - Private rooms are available for eligible nights upon request at a fee of \$70/room night. All lodging fees are due by Registration Deadline. Failure to submit fee by deadline will result in advisor being placed in a shared room.
- Attendance stipend of \$150 for full attendance or partial attendance as follows \$75/Full Day, \$25/Partial Day.
  - Daily sign in sheets will be collected in addition to possible workshop attendance
- Meals as indicated during the conference. All meals will be ticketed events available to conference attendees only.
- Conference supplies as needed.

**SAMPLE OF WHAT NM MESA DOES NOT PROVIDE:**

- Additional food costs or lodging fees
- Any other costs associated with attendance

## REGISTRATION PROCESS:

- **Full Session Information will be released on August 9.**
- Registration link will be available on the NM MESA Website: <http://www.nmmesa.org> (Upcoming Events, Professional Development Conference). This site is the official event site where all event information will be posted including general agenda, directions, lodging information, etc. Attendees are expected to visit the site and review needed documents and session information.
- On Line Registration will collect all teacher information, meal information, session registration, and lodging information.
- Registration will have a final deadline for registration, modification, or cancellation of **August 2, 2024 at 5PM**. All lodging fees need to be submitted by this date and are NON-REFUNDABLE. Payment accepted for lodging fees to NM MESA via check, money order, purchase order or NM MESA Payment Portal (Credit Card).

## GENERAL AGENDA:

### Thursday, August 29, 2024:

- 8:00-11:30 Advisor Registration  
9:00-11:00 New Advisor Training (New Advisors Only)  
11:30-12:45 Lunch-General Session A\*
- Welcome and Region/Staff Introductions
  - What's New at NM MESA?
  - MESA Day/MESA USA 2024 Handbook Overview
- 1:00-2:00 Breakout Session 1  
2:15-3:15 Breakout Session 2  
3:30-4:00 Partner Workshop Session  
4:00-5:00 Partner Open House  
5:00 Dismissal  
6:00-8:00 NM MESA Recognition Banquet (Optional)\*
- MESA USA Student Teams
  - Guenther Award
  - Other TBD

### Friday, August 30, 2024:

- 7:00-8:00 Day 2 Sign In and Breakfast\*  
8:00-9:00 General Session B-Day 2 Welcome  
9:15-10:15 Breakout Session 3  
10:30-11:30 Breakout Session 4  
11:30-12:30 Hotel Check Out-Lunch Pick Up  
12:30-3:00 Regional Breakout Meetings-Box Lunch\*  
3:00 Advisor Dismissal

\*-Meal/Food Provided

*Any Additional Questions on any Information in this Memo Please Contact  
Anita Gonzales: (505) 718-9517 or [anita@nmmesa.org](mailto:anita@nmmesa.org)*