



*To: NM MESA Advisors*

*From: Anita Gonzales, NM MESA Program Coordinator*

*Re: NM MESA-NMHU College Night General Information & Registration Instructions*

*Date: September 17, 2019*

### **WHAT IS NMHU College Night:**

The New Mexico Highlands University College Night on **October 16, 2019** is a great opportunity for up to **150 attendees** to visit with staff and faculty at NMHU and explore the wonderful campus located in Las Vegas, NM. NM MESA has partnered with NMHU to extend an extremely rewarding experience to all NM MESA students. If you are interested in attending please contact your Regional Coordinator as they will assist you in arranging regional transportation if needed. NM MESA will pay for all transportation costs as approved. Also note that the NM MESA portion of the day is in addition to the general College Night program. If you receive any other literature directly from New Mexico Highlands or Luna Community College it will have a time from 5:00-7:00 PM only. The NM MESA program is being provided as an added benefit to our NM MESA students which includes time to participate in the general College Night program. All programs must plan to stay for the duration of the ENTIRE program to attend the NM MESA Day and **MUST** send enough chaperones to adequately supervise your entire group.

### **SCHOOL BENEFITS (What NM MESA will pay for):**

- Transportation to (1) New Mexico Highlands as follows until event capacity is reached. NOTE: Busses are expected to be filled with at least **25** attendees with 75% of all attendees being current NM MESA students. Schools will be required to bus-pool as able to consolidate transportation and to fulfill the bus minimum. Any decrease in students below the attendee requirement may result in transportation not being reimbursed.
  - Up to 1 bus from each North Region High School
  - Up to 1 bus from each of the other regions as able and approved
- Lunch and Dinner the day of the event
- Event materials and program costs

### **SAMPLE OF WHAT NM MESA DOES NOT PROVIDE:**

- Any Additional food costs
- No lodging will be provided. Schools will only be approved if they are able to go and come in the same day or provide their own lodging. Special rates will be arranged as requested.

### **REGISTRATION PROCESS:**

- If interested in attending, please email [anita@nmmesa.org](mailto:anita@nmmesa.org) to reserve your school spot and transportation funding. Email must contain estimated cost of transportation and estimated number of attendees.
- Please email final attendee list of eligible students to [anita@nmmesa.org](mailto:anita@nmmesa.org) no later than **3PM on October 4, 2019**.
- If requesting transportation, a B4 must be submitted no later than **10AM on September 30, 2019**.
- All MESA students **MUST** be NM MESA students in good standing, be entered in the NM MESA database, and have all paperwork submitted.
- You must only register students that **WILL** be attending. Spots are limited and any no-show students may impact your selection to attend future NM MESA events.
- All event information will be available on the event page on our NM MESA website. This will include all information needed for attendance including complete agenda, map, parking instructions, etc.
- Please note that any additional students need to be approved after the registration deadline as attendance is limited to the 1<sup>st</sup> 150 registrants. After all spots are filled, a wait list will be created.

**GENERAL AGENDA: October 16, 2019**

- 12:15 PM Arrive at NMHU Student Center Check In  
Attendee Lunch-Student Center Cafeteria
- 1:20 PM Welcome-NM MESA and NMHU
- 1:30 PM Rotations Begin: Groups will Rotate between (4) Workshop Session
- NMHU Recruitment and Admissions
  - NMHU Campus Tour
  - NMHU STEM Faculty Demonstrations and Programs
  - NMHU Career Services
- 4:30 PM Rotations End-All Groups Back to NMHU Student Center  
NM MESA Event Wrap Up
- 5:00 NMHU/LCC College Night Booth Walk Through-NMHU Wilson Complex  
Dinner Provided
- 6:30 PM Event Departure

*Any additional Questions, Please Contact Anita Gonzales:  
(505) 454-3027 or (866) 614-2487  
anita@nmmesa.org*