



To: NM MESA Advisors
From: Anita Gonzales, NM MESA Program Coordinator
Re: NM MESA AMP Conference
Date: September 6, 2016

WHAT IS AMP (Alliance for Minority Participation):

The 2015 AMP Conference, held in **Las Cruces on September 30, 2016** is an excellent opportunity for the juniors and seniors in your program to interact with outstanding professionals and attend quality college level workshops. The AMP Conference is a statewide high school leadership activity and will involve aspects of a professional conference, i.e. workshops, presentations and seminars etc. This year, along with the New Mexico AMP Program, we will be utilizing a “Conference Navigation” curriculum that will allow for enhanced participation and increased understanding for both students and advisors. In addition there will also be required pre and post activities to complement the program. Please encourage each student to come prepared to actively participate in all conference activities.

Programs more than two hours from Las Cruces area will need to arrive Thursday evening. All participants are expected to stay through the duration of the agenda. NM MESA is limited to **75** registrants to include students and advisors. Each student and advisor must be registered and approved to attend. You will be notified immediately about approval to attend once you register and/or registration will be closed once we reach capacity. If you need to cancel for any reason, please do so in a timely manner. Because spots are limited, we will have a wait list and would like to accommodate all interested schools/students. Please keep an active wait list as all spots need to be filled and we will accommodate all as able.

WHAT IS PROVIDED:

- Transportation to the AMP Conference as follows:
 - Miscellaneous transportation as arranged in the Southwest and Southeast Regions in alignment with available budget.
 - Southeast-25 Spots
 - Southwest-45 Spots
- Lodging (as needed and approved) for distant schools traveling more than (2) hours. Students will be housed up to 4 students/room, advisors housed up to 2/room, and (1) bus driver as applicable for SE and SW Regions.
 - Lodging is only provided for attending students, registered school advisor, and bus driver the night of September 29, 2016.
 - Accommodations will be made by a group room list based upon registered names at the Comfort Suites. Located at 201 S. Triviz Drive; Las Cruces, NM 88001. 575-522-1300.
- Dinner will be provided the night of September 29 for students staying at the hotel. Breakfast, Lunch, and Dinner will be provided for all participants on September 30, 2016.

REQUIREMENTS TO ATTEND:

- Complete the student registration as outlined below no later than September 19, 2016 at 5PM. *NOTE: Registration will close earlier if capacity is reached.*
- All students MUST be NM MESA students in good standing, be entered in the NM MESA database, and have all paperwork submitted (they must show up on your roster).
- You must only register students that **WILL** be attending. Spots are limited and any no-show students may impact your selection to attend future NM MESA events.
- Regional Allocation will be as follows: SE-25 attendees, SW-45 attendees. Others will be placed on a wait list to consume all available spots. PLEASE keep an active wait list as ALL spots need to be assumed.
- All attendees are expected to abide by professional conference behavior and protocol: appropriate business casual attire, respectful behavior, engaged participation, etc.
- All attending programs need to complete pre and post event activities. All activities are available on the event site. These activities are intended to increase readiness for participation and SHOULD be utilized. The event activities provided are:

- AMP Teacher Information-This includes flyers, handout instructions, attendance sheets (to award MIMS participation), and more!
- AMP Student Pages-These are the printables for the required activities. They do not need to be submitted to MESA, but attendance will need to be marked. These activities are statewide and will be marked by Program Coordinator.
- AMP Extension Activity-An optional activity that you can do to explore abstracts. If you complete, mark attendance on sheet for entry.
- AMP Flyer-To be seen/created to give more background on the AMP program prior to attendance.
- The mentioned attendance sheet is **REQUIRED** to be submitted. School programs are required to participate and conduct pre activity, post activity, and webinar. If not all students participate, only mark those that did.

SAMPLE OF WHAT NM MESA DOES NOT PROVIDE:

- Any additional stipend(s)
- Additional food costs or lodging fees
- Any other costs associated with attendance

TO REGISTER:

- Please visit the NM MESA Website: <http://www.nmmesa.org>; Events, Upcoming Events, AMP Conference.
- Registration will collect all teacher information, student information, lodging information, and travel information (B-4). So please have all information needed to complete registration including student names, transportation vendor information, etc.
 - NOTE: For this event, transportation may be consolidated so please contact your Regional Coordinator to see if they will be arranging transportation for you, if you need to share, etc. This will dictate what option you choose during registration.
- Registration will need to be completed by (1) primary advisor per school program creating (1) registration per school program.
- Once complete, please submit registration to your Regional Coordinator for review and submittal via fax or email.
- Registrations must be completed by **September 19, 2016 at 5 PM.**
- Any lodging requests, cancellations, or modifications need to be submitted via email to Anita Gonzales, anita@nmmesa.org.

GENERAL AGENDA (More detail available on event website as available):

Thursday, September 29, 2016:

5:00 – 7:00pm Out of town schools dinner: Taos Cafeteria-NMSU Campus
 5:00 – 8:00pm Out of town schools check-in at hotel: Comfort Suites

Friday, September 30, 2016:

7:30 – 8:00am Las Cruces Convention Center-Breakfast & Registration for local schools
 8:00 – 9:00am Conference Welcome
 9:15 – 11:30am NM MESA Workshop
 11:45 – 1:00pm Luncheon
 1:15 – 2:15pm NM MESA Student Workshop
 2:15 – 3:30pm Undergraduate Student Research Poster Presentation
 3:30 – 4:00pm NM MESA Wrap Up Session
 4:00 – 5:30pm Awards Dinner, conference evaluations, raffle drawing
 5:30pm Depart for home (ALL attendees need to stay until the conclusion of the event)

*Any additional Questions, Please Contact Anita Gonzales:
 (505) 454-3027 or (866) 614-2487
anita@nmmesa.org*