



To: NM MESA Advisors

From: Anita Gonzales, NM MESA Program Coordinator

Re: NM MESA NMHU Round up and College Night General Information & Registration Instructions

Date: September 26, 2018

WHAT IS NMHU College Night:

The New Mexico Highlands University College Night on **October 24, 2018** is a great opportunity for up to **200 attendees** to visit with staff and faculty at NMHU and explore the wonderful campus located in Las Vegas, NM. NM MESA has partnered with NMHU to extend an extremely rewarding experience to all NM MESA students. If you are interested in attending please contact your Regional Coordinator as they will assist you in arranging regional transportation if needed. NM MESA will pay for all transportation costs as approved. Also note that the NM MESA-NMHU Round Up portion of the day is in addition to the general College Night program. If you receive any other literature directly from New Mexico Highlands or Luna Community College it will have a time from 5:00-8:00 PM only. The NM MESA-NMHU Round Up program is being provided as an added benefit to our NM MESA students which includes time to participate in the general College Night program. All programs must plan to stay for the duration of the ENTIRE program to attend the NM MESA Day and **MUST** send enough chaperones to adequately supervise your entire group.

As a note, NMHU may host a raffle for a student attendee. Winning student must be present to win. In addition, this event is provided in entirety by New Mexico Highlands University so University fiscal procedures and policies will need to be followed.

SCHOOL BENEFITS (What NM MESA will pay for):

- Transportation to (1) New Mexico Highlands as follows until event capacity is reached. **NOTE:** Busses are expected to be filled with at least **25** attendees with 75% of all attendees being current NM MESA students. Schools will be required to bus-pool as able to consolidate transportation and to fulfill the bus minimum. Any decrease in students below the attendee requirement may result in transportation not being reimbursed.
 - Up to 1 bus from each North Region High School
 - Up to 1 bus from each of the other regions as able and approved
- Lunch and Dinner the day of the event
- Event materials and program costs

SAMPLE OF WHAT NM MESA DOES NOT PROVIDE:

- Any Additional food costs
- No lodging will be provided. Schools will only be approved if they are able to go and come in the same day or provide their own lodging. Special rates will be arranged as requested.

REGISTRATION PROCESS:

- Complete the student registration as outlined below no later than October 15, 2017 at 12PM. **NOTE: Registration will close earlier if capacity is reached.**
 - If requesting transportation, B4 information needs to be submitted during registration process. If your RC is arranging transportation they need to submit the B4 information.
- All students **MUST** be NM MESA students in good standing, be entered in the NM MESA database, and have all paperwork submitted.
- You must only register students that **WILL** be attending. Spots are limited and any no-show students may impact your selection to attend future NM MESA events.
- All event information will be available on the event page on our NM MESA website. This will include all information needed for attendance including complete agenda, map, parking instructions, etc.

- Please note that any additional students need to be approved after the registration deadline as attendance is limited to the 1st 200 registrants. After all spots are filled, a wait list will be created.
- The registration deadline is **October 15, 2018 or until all spots are filled.** A wait list will be created once all spots are filled. For any cancellations, please notify Anita Gonzales via email so that all logistics can be properly arranged (food, space, etc.).

ADDITIONAL INFORMATION:

- All attending programs need to complete pre and post event activities. All activities will be available on the event site. These activities are intended to increase readiness for participation and are required. The event activities provided are:
 - NMHU College Night Program Information-This includes flyers and attendance sheets (to award MIMS participation).
 - NMHU College Night Student Pages-These are the printables for the required activities. They do not need to be submitted to MESA, but attendance will need to be marked. These activities are statewide and will be marked by Program Coordinator.
 - NOTE: There are extension activities included in this document. If they are completed, please enter as a school activity in MIMS for credit.

GENERAL AGENDA: October 24, 2018

- 10:45 AM Arrive at Luna Community College-Check In
- 11:00 LCC STEM Program and Demonstration
- 11:40 Leave to Lunch Pick Up-Location TBD
Hosted by NM MESA-New Mexico Highlands
- 12:45 PM Arrive NMHU Ilfeld Auditorium
Registration and Check In
- 1:00 New Mexico Highlands University Round Up
Welcome-NM MESA and NMHU
University President Address
Student Panel
Cowboy Up-Campus Life and Scholarship Overview
- 3:20 Student Interest Hacienda Breakout Sessions
Colleges of Arts, Sciences, Education, Social Work, and Business
- 4:00 Campus Tour Stops-ARMAS, Athletics, Residence Life, Ivan Hilton Science Center
- 5:00 Dinner-NMHU Student Center Dining Hall
- 5:45 Event Wrap Up-NM MESA Business
Transport to College Night
- 6:00 NMHU/LCC College Night Booth Walk Through-NMHU Wilson Complex
- 7:30 PM Event Departure

*Any additional Questions, Please Contact Anita Gonzales:
(505) 454-3027 or (866) 614-2487
anita@nmmesa.org*