



To: NM MESA Advisors

From: Anita Gonzales, NM MESA Program Coordinator

Re: NM MESA AMP Conference

Date: August 24, 2010

WHAT IS AMP (Alliance for Minority Participation):

The 2010 AMP Conference, held on the NMSU campus in **Las Cruces on October 1, 2010** is an excellent opportunity for the juniors and seniors in your program to interact with outstanding professionals and attend quality college level workshops. The AMP Conference is a statewide high school leadership activity and will involve aspects of a professional conference, i.e. workshops, presentations and seminars etc. This year, along with the New Mexico AMP Program, we will be utilizing a "Conference Navigation" curriculum that will allow for enhanced participation and increased understanding for both students and advisors. Please encourage each student to come prepared to actively participate in all conference activities.

Programs more than two hours from Las Cruces area will need to arrive Thursday evening. All participants are expected to stay through the duration of the agenda. NM MESA is limited to **75** registrants to include students and advisors. Each student and advisor must be registered and approved to attend. You will be notified immediately about approval to attend once you register and/or registration will be closed once we reach capacity. If you need to cancel for any reason, please do so in a timely manner. Because spots are limited, we will have a wait list and would like to accommodate all interested schools/students.

WHAT IS PROVIDED:

- Transportation to the AMP Conference as follows:
 - (1) bus from the CI/CO Regions
 - Suburban use only from any SE Region school
 - SW Region-Suburban use for any group under 8. Busses for outlying schools with more than 15 attendees.
- Lodging (as needed and approved) for distant schools traveling more than (2) hours. Lodging fees will be \$20/student, free for (1) school advisor in a shared room, and (1) bus driver as applicable.
 - Lodging is only provided for attending students, registered school advisor, and bus driver the night of September 30, 2010. All else will need approval.
 - All students will be housed 4-6 per room and advisors 2 per room.
 - Accommodations will be made by a group room list based upon registered names at Springhill Suites Las Cruces. Located at 1611 Hickory Loop. 575-541-8887.
- Dinner will be provided the night of September 30 for students staying at the hotel. Breakfast, Lunch, and Dinner will be provided for all participants on October 1, 2010.

REQUIREMENTS TO ATTEND:

- Complete the electronic registration as outlined below no later than September 17, 2010 at 5PM. *NOTE: Registration will close earlier if capacity is reached.*
- All students that NM MESA will be paying for MUST be NM MESA students in good standing, be entered in the NM MESA database, and have all paperwork submitted.
- You must only register students that **WILL** be attending. Spots are limited and any no-show students may impact your selection to attend future NM MESA events.
- Regional Allocation will be as follows: CI/CI-30 attendees, SW-30 attendees, SE (Suburban use only)-15 attendees. Others will be placed on a wait list to consume all available slots.
- All attendees are expected to abide by professional conference behavior and protocol: appropriate business casual attire, respectful behavior, engaged participation, etc.

SAMPLE OF WHAT NM MESA DOES NOT PROVIDE:

- Any additional stipend(s)
- Additional food costs or lodging fees
- Any other costs associated with attendance

TO REGISTER:

- Please visit the NM MESA Website: <http://nmmesa.org>; Advisor Section, Events & Registration Link.
- On Line Registration will collect all teacher information, student information, lodging information, and travel information (B-4). So please have all information needed to complete registration including student names, transportation vendor information, etc.
 - NOTE: For this event, transportation may be consolidated so please contact your Regional Coordinator to see if they will be arranging transportation for you, if you need to share, etc. This will dictate what option you choose during registration.
- Registration will need to be completed by (1) primary advisor per school program creating (1) registration per school program. Your registration will say (1) per party-that indicates (1) school.
- Once registered you will receive a confirmation email and number which will allow you to modify or cancel your registration. Modifying includes adding/removing/changing students or advisors and any other changes to your registration. This email will also direct you to the event summary website which will contain all information needed for attendance including maps, rooming list, lodging information, payment information, parking instructions, etc. **SAVE THIS EMAIL AND VISIT THE EVENT WEBSITE FOR IMPORTANT INFORMATION AND UPDATES!**
- Registrations must be completed by **September 17, 2010 at 5 PM**. Lodging fees, on-line modifications, and any lodging cancellations must be submitted by **September 20th, 2010**. No exceptions will be given. Lodging refunds will only be given if cancellations are received by September 20th, 2010.
- Any lodging requests need to be submitted via email to Anita Gonzales, anita@nmmesa.org.
- Any cancellations, modifications, etc. after September 20th need to be submitted via email also.

GENERAL AGENDA (More detail available on event website as available):

Thursday, September 30th, 2010:

5:00 – 8:00pm Out of town schools check-in at hotel: Springhill Suites Las Cruces

Friday, October 1st, 2010:

7:30 – 8:00am Corbett Center, NMSU-Breakfast & Registration for local schools
8:00 – 9:00am Conference Welcome
9:15 – 9:45am NM MESA Student Orientation Workshop
10:00 – 11:30am Undergraduate and Student Research Presentations
11:45 – 1:00pm Luncheon
1:15 – 2:15pm NM MESA Student Workshop
2:15 – 2:45pm Undergraduate Student Research Poster Presentation
3:00 – 3:45pm NM MESA Activity/Presentation-TBA
4:00 – 4:30pm NM MESA Wrap Up Session
5:00 – 6:40pm Awards Dinner, conference evaluations, raffle drawing
6:45pm Depart for home

*Any additional Questions, Please Contact Anita Gonzales:
(505) 454-3027 or (866) 614-2487
anita@nmmesa.org*